



DATA RECOVERY INTAKE FORM

Name _____ Email Address _____

How is your media formatted?

Apple/Mac **PC/Windows** **Other**

Do you need us to provide a new media storage device?

Yes, please **No, I am providing my own**

1) Legal Rights

The client is the legal owner or authorized representative of the legal owner of the property and all data and components contained therein sent to Mount Vernon Computers (Mount Vernon Computer Repair, LLC hereby known as MVCR). Any property left with MVCR unclaimed for 90 days, will be disposed of. At which time, MVCR shall have no liability to the client or any third party.

2) Limited Liability

MVCR shall not be liable for any claims regarding the physical functioning of equipment/media or the condition or existence of data on storage media supplied before, during or after service. In no event will MVCR be liable for any damage to the laptop/desktop, loss of data, loss of revenue or profits, or any special, incidental, contingent, or consequential damages, however caused, before, during or after service even if MVCR has been advised of the possibility of damages or loss to persons or property. MVCR liability of any kind with respect to the services, including any negligence on its part, shall be limited to the contract price for the services. The client and MVCR agree that the sole and exclusive remedy for unsatisfactory work or data shall be, at MVCR option, additional attempts by MVCR to recover satisfactory data or refund of the amount paid by the client.

3) Confidentiality

MVCR agrees not to disclose any and all information or data files supplied with, stored on, or recovered from client's equipment except to employees of MVCR subject to confidentiality agreements or as required by law. Your privacy is our priority.

4) Payment

A payment of \$45.00 is due prior to any data recovery as a diagnostic charge. In the event of successful recovery, this payment is included as part of the final bill. Full payment for services rendered is due upon completion of successful repair, prior to release of the recovered data in the form of cash, check, credit card, or digital payment.

X _____
Signature

X _____
Date